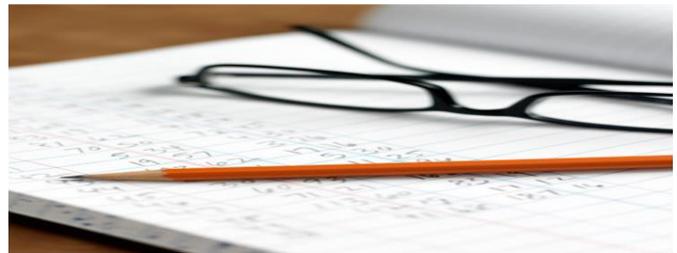




BDO Tax & Advisory Services (Pvt) Ltd

EXECUTIVE PAYROLL SERVICES



Need protection from risk of non-compliance with tax legislation?

Worried about processing payrolls in a confidential environment?

Too busy with admin to focus fully on business?

Ten practical reasons to turn to BDO

We offer professional, comprehensive payroll services, advising you how to work best within the Zimbabwe legal framework:

1. Provide instant support in a tax investigation against the backdrop of intense scrutiny from, Zimbabwe Revenue Authority [ZIMRA].
2. Management of payroll records and confidential employee files.
3. Outsourced processing of senior management salaries to prevent information loss. Preparation and issue of discrete monthly payrolls for all employees.
4. Complete payroll processing, including computation of all payments to tax authorities, health and social securities and other statutory deductions.
5. Maintenance of relationships with the tax, social security and health insurance authorities; representation during official inspections.
6. Use of e-banking to ensure accurate payments.
7. Preparation of bank transfers for all monthly payments. Direct payments to employees' bank accounts and to health, social security and tax authorities.
8. Processing of all financial documentation upon termination of employment; advice on tax efficient termination packages.
9. Preparation of employees' annual earnings summary.
10. Timely submission of statutory payments and returns.

What other benefits do you get:-

1. Achieve commercial decisions based on practical tax solutions.
2. Advice on tax efficient payroll structures.
3. Direct access to BDO Zimbabwe partners and directors:- no bureaucratic hierarchy and multiple layers found in some organisations.
4. Deadline driven culture of BDO.

OUTSOURCED PAYROLL PROCESSING

An increasing number of companies operating on the Zimbabwe market are outsourcing their executive payroll processing.

BDO offers the confidentiality inherent in this service. This is just one reason why firms are turning to us.

Our payroll service department is supported by a highly qualified team of tax experts whose combined experience exceeds 100 years.

Our team offers a professional service based on a broad experience and profound knowledge of this field. We provide comprehensive payroll consultancy for domestic and foreign clients. Our goal is to lift payroll problems from our clients' shoulders so they can concentrate on what really matters: doing business.

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